



The Ultimate Home Seller's To Do List and Checklist

WHOLE HOUSE: Be sure to objectively Evaluate Every Room!

CLEAN/REPLACE AS NEEDED:

- Light Switch Covers
- Fireplace
- Light Bulbs
- Front Door
- Carpets
- Doors and door knobs
- AC/Heater Vents
- Interior/Exterior Paint

DUST EVERYTHING!

- Walls
- Blinds
- Ceilings
- Baseboards
- Windows
- Ceiling Fans
- Furniture

MAKE IT INVITING!

- Rearrange furniture to maximize visual floor space
- Pack up all knick-knacks and figurines
- Reduce or add house plants to a balanced number
- Remove any furniture that you can live without
- Pack away personal family photos to de-personalize the home
- Add lamps to any dark spaces to brighten all rooms

LIVING/FAMILY ROOMS & OFFICE

- Keep tables clear
- Keep furniture at a minimum
- Any toys should be out of sight/clear the floors
- Use throw pillows to soften the space

DINING ROOM

- Keep dining table clear except for one nice centerpiece
- Remove extra leaf from table, should seat 4 to 6 chairs max
- Remove extra chairs from the table and dining room

KITCHEN

- Clear all items from kitchen countertops
- Clean the fridge, countertops, stove, oven and microwave
- Replace burner pans on the stove if worn
- Box up all dishes and cooking supplies you can live without/declutter
- Scrub/polish the sink and faucet to make it look new again

BEDROOMS

- Make beds daily and clear off bedside tables and dressers
- Organize closets to be nice and neat

BATHROOM

- Clean or replace shower curtains and towels
- Replace caulking to make look new again
- Scrub/polish bathroom fixtures including faucets, shower heads and knobs
- Clear and clean all surfaces including toilet, bathtub and mirrors

LAUNDRY

- Clear and clean all surfaces
- Put all supplies, detergent, etc, in cabinets
- Remove any and all clothing, dirty or clean
- Keep floors cleared

GARAGE

- Clean and sweep out the garage
- Keep storage nice and neat
- Repaint dirty areas

YARD

- Prune bushes and plants, make sure they do not block windows.
- Weed all planting areas
- Put down fresh mulch
- Keep the lawn mowed and edged
- Remove dead plants

EXTERIOR

- Clean or repaint the front door if needed
- Repaint the exterior and trim if needed
- Replace any rotten wood on the exterior
- Sweep all walkways, patios, porches and decks
- Pressure wash any dirty/stained concrete
- Re-stain deck wood as needed
- Wash windows, inside and out
- Use outdoor furniture to show use of space

